

SAGUACHE COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MEETING
ROAD & BRIDGE OFFICE
9:00 A.M. TUESDAY, JUNE 17, 2014

MINUTES

I. CALL TO ORDER

The meeting was called to order by Board Chair Joseph at 9:02 a.m., with the following members present:

Linda Joseph, Chair
Ken Anderson, Co-Vice Chair
Jason Anderson, Co-Vice Chair
Wendi Maez, Co-Administrator
Lyn Lambert, Co-Administrator
Ben Gibbons, County Attorney
Staci Burkhardt, Acting Secretary to the Board

II. ADDITIONS/DELETIONS TO AGENDA

1. Veteran Office, Jim Sheeran will be in during Administration time.
2. Hiring of Public Health Director during Administration time.
3. Attorney Gibbons requested an Executive Session during his time.
4. Set dates for Board of Equalization.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE AGENDA AS AMENDED

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

III. READING AND APPROVAL OF MINUTES – June 3, 2014

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 3, 2014 AS AMENDED

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

IV. REVIEW OF MAIL AND OTHER CORRESPONDENCE

1. Rio Grande Water Conservation District sent the June 2014 ground Water Table Measurements. (6/13/14)

2. **State of Colorado Division of Property Taxation** sent the final determination for Namu Buddha Seminar parcel # 460515300171. (6/4/14)
3. **State of Colorado Division of Property Taxation** sent the final determination for Namu Buddha Seminar parcel # 460515300172. (6/4/14)
4. **State of Colorado Dept. Public Health** sent the Air Quality Control Commission Agenda for June 19 & 20, 2014. (6/4/14)
5. **Colorado State University** sent the May 2014 Newsletter. (6/12/14)
6. **State Board of Equalization** sent the Notice of Public Hearing on June 17th at 2:30 p.m. (6/13/14)
7. **Jolene Stanford** sent a letter to both Jackie Stephen and the Board of Commissioners in March 2014 regarding property taxes and has not received any response. (6/6/14)
8. **Ardell Broadbent** sent a letter in regards to roadside weeds. (6/10/14)
9. **Dom Spillane** sent an email in regards to being interested in joining The Rio Grande Inter-basin Roundtable. (6/10/14)

V. INTRODUCTION OF GUESTS

Matie B Lakish – Crestone Eagle	Janet Nelson-Cox – self	Liza Marron – self
Barbara Gerlech – Housing	Santiago Garcia – Courthouse	Connie Trujillo – Treasurer
Carla Gomez – Clerk & Recorder	Randal Arredondo – Road & Bridge	Nathan Pepper – CCCD
Casandra Huff – CCCD	Holly Paris - CCCD	

VI. PUBLIC COMMENT

None at this time

VII. COMMISSIONERS REPORT

Commissioner Joseph:

1. June 4 - Attended the Reception and Dinner in Alamosa for the new State Director of Colorado Parks & Wildlife (CPW), Bob Broscheid.
2. June 5-6 - Corresponded with Andrew Archuleta, BLM and Dan Dallas, Forest Service to arrange for a presentation at the July SLV County Commissioners meeting on beetle-kill for biofuels, and other natural resource opportunities.
3. June 10 - Attended the Commissioners Work Session, and meetings with UAS (Unmanned Aircraft Systems) representatives pursuing a training center in Alamosa, and other airports in the Valley; and, Ron Garcia, Baca Refuge Director and US Fish & Wildlife representatives, regarding a road exchange. Baca Grande Property Owners Association Board representatives were present, as the road currently used mainly for emergency egress would become a County Road. Upgrading would take several years for the road to be used as a second Baca access, to the Grants.
4. June 11 - Had a conference call with Land Use Director Maez, Attorney Gibbons, and Gunnison County Commissioner Paula Swenson, Attorney David Baumgarten, Wildlife Coordinator Jim Cochran and staff. Gunnison County will follow-up to determine if CPW has land acquisition funds available for purchase of selected lots in western Saguache County, and nearby in theirs, that cannot be mitigated for Gunnison Sage Grouse protection. Attended the CTSI staff training on HIPAA (Health Insurance Portability and Accountability Act)
5. June 12 - Attended the County Coalition for the Gunnison Sage Grouse meeting by teleconference. There will be no meeting in July. Meanwhile, Counties are requested to move forward with and document our local actions.

6. Attended the Saguache County Tourism Council meeting in Saguache. Virginia Drake was in attendance, and will be sending a letter of interest to join the Tourism Council. The Council is working actively to update ads, and build the ad schedule, contacts, budget for this season. Communication channels are being clarified for web content. Tom Dessain presented suggestions for the Tourism Grant process, which is being redefined. Rebie Hazard was present with input related to the Cochetopa Scenic Byway (CSB) designation. She reported issues property owners along Hwy 114 are experiencing with site-seers parking in and blocking their driveways, leaving waste, etc. and requested the opportunity for public input into the process. Scenic route amenities, such as signage and designated pull-outs could help alleviate these, but funding for designated routes is minimal. Andrew Archuleta wrote that the Byway Commission will meet in July and decide if the CSB goes to the State Transportation Board for consideration.
7. June 13 - Attended the SLV Veterans Coalition meeting in Alamosa. Though a small group, many steps are being taken to better organize and continue pursuing improvements in local services. Grant funds are needed. They have developed an incident report, to document the various issues Veterans continue to encounter in receiving services they are due.
8. June 14-15 - Worked on Grant notice letters for the 1st cycle Sales Tax Grants. Sent requests for information to Randy Arredondo, Road & Bridge Dept. to assist in the due diligence regarding personnel process related to Randal Arredondo's request to transfer from the Sheriff's Dept. to Road & Bridge.
9. June 16 - Attended the SLV County Commissioners Association meeting in Alamosa.

Commissioner Ken Anderson:

1. June 10 - Attended the Commissioners Work Session, and meetings with UAS (Unmanned Aircraft Systems) representatives pursuing a training center in Alamosa, and other airports in the Valley; and, Ron Garcia, Baca Refuge Director and US Fish & Wildlife representatives, regarding a road exchange. Baca Grande Property Owners Association Board representatives were present, as the road currently used mainly for emergency egress would become a County Road. Upgrading would take several years for the road to be used as a second Baca access, to the Grants.
2. June 11 – Attended the CTSI staff training on HIPPA, also attended the Candidate Forum held at the Crestone Charter School.
3. June 16 – Attended the SLV County Commissioners Association meeting in Alamosa. Also attended the DRG meeting in Alamosa. Discussion on Irrigation Water Impact Study.
4. Discussions with Road & Bridge Supervisor about County Road T.

Commissioner Jason Anderson:

1. June 4-5 - Attended the BLM Resource Advisory Counsel. Topics included the planning review of two BLM high-impact areas, discussion on the BLM Front Range Master Plan that is beginning, and a discussion on the BLM Solar Energy Zones and their future.
2. June 6 - Spoke with Andy Karsian with CCI about Waters of the U.S Legislation. Began a letter to Rep. Tipton.
3. June 9 - Met with Todd Ryker, new Fire Chief of the Baca Grande Fire Department.
4. June 9 - Attended the Crestone Town Board meeting to discuss the issues around paving the road to the Charter School, as well as parking issues.
5. June 9 - Spoke with Benjamin Byer, owner of the Elephant Cloud store concerning the timeline for the abatement process.
6. June 9 - Spoke With McGregor Gaines, Property owner in the Crestone Business area about tax issues.

7. June 10 - Communicated with Gini Pichenot at CCI concerning county decisions on whether counties should process their own Medicaid applications or have a statewide private party to process. Checked with Jeannie Norris on the details.
8. June 10 - Attended the Saguache County Commissioners work session.
9. June 11 - Attended the CTSI HIPPA training.
10. June 11 - Attended the SLV Broadband Coalition meeting. The Coalition is applying for a DOLA Grant to review the San Luis Valley's broadband capacity, and how to improve it.
11. June 11 - Attended the DOLA planning review training.
12. June 11 - Spoke with Kairina Danforth, Crestone Town Mayor concerning the tax situation in Crestone.
13. June 12 - Reviewed Saguache County Sales Tax Grant review letters.
14. June 12 - Communicated with Andy Karsian at CCI concerning the attempted Special Meeting by the Governor of Colorado concerning legislative issues with local control of oil and gas.
15. June 16 - Attended the SLV Valley-Wide Commissioners meeting.

BREAK

VIII. CO-ADMINISTRATOR REPORT- WENDI MAEZ & LYN LAMBERT

1. Veteran Service Officer (VSO) Jim Sheeran reported on the work he has been doing on helping widows get pension, grave markers, and paperwork on medals. Been working with the VSO in Chaffee County on a grant for a 5 county transportation system for Veterans. Been looking into the La Puente general fund for Veterans needs and how to access. Doing out-reach once a month in Center and Crestone and advertises in the local papers.
2. Payroll authorizations for February through May for review and signing.
3. Decision on bid for Maintenance Department riding lawn mower. Pete Garcia presented several bids, John Deer, Craftsman, and Husqvarna. The John Deer will be the better mower for the Maintenance Department.

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE PURCHASE OF THE JOHN DEERE LAWN MOWER

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

4. Resolution for transfer of funds from General Fund to Public Health in the amount of \$6600 to cover purchase of computers.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE RESOLUTION FOR TRANSFER OF FUNDS FROM GENERAL FUND TO PUBLIC HEALTH IN THE AMOUNT OF \$6,600.00

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

5. Host site fee for internet was \$240 a year and now has increased to \$273 a year.
6. Discussion on dates for the Board of Equalization. July 31st and August 1st set if dates work Assessor Stephens.

7. Eye on the County topic discussion, Sales Tax Grant announcements.
8. Sales Tax Grant letters have been reviewed and are ready to send out.
9. Public Health Director hiring decision and starting rate of pay discussion. Directed Administration on acceptance letter and rate of pay with review at 2015 budget time.

**MOTION BY COMMISSIONER JASON ANDERSON TO MAKE AN OFFER TO MARCY GARDUNIO FOR THE PUBLIC HEALTH DIRECTOR POSITION
SECOND BY COMMISSIONER KEN ANDERSON
DISCUSSION ON BASIS OF DECISION**

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

10. Discussion on BoCC schedule.

IX. LAND USE ADMINISTRATOR- WENDI MAEZ

1. Update on Sage Grouse inspection given during Commissioner Joseph time, discussion.
2. Lot Consolidation request for Brian Blum – Lots 1286 – 1288, Baca Grande Chalet Unit One. CBPC recommended unanimous approval of this request.

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE LOT CONSOLIDATION REQUEST FOR BRIAN BLUM, LOTS 1286-1288, BACA GRANDE CHALET UNIT ONE
SECOND BY COMMISSIONER JASON ANDERSON**

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

3. Bid received for County owned lot.

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE BID FOR LOT 7C BLOCK YY IN LAZY KV ESTATES IN THE AMOUNT OF \$250.00 FROM RICKY NEWMAN
SECOND BY COMMISSIONER JASON ANDERSON**

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE ADDITIONAL ENVIRONMENTAL HEALTH INSPECTION FEE OF \$500.00 TO THE CONDITIONAL USE PERMIT FOR RETAIL MARIJUANA
SECOND BY COMMISSIONER JASON ANDERSON**

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

X. COUNTY ATTORNEY- BEN GIBBONS

**MOTION BY COMMISSIONER KEN ANDERSON TO ENTER INTO EXECUTIVE SESSION FOR LEGAL CONSULTATION UNDER CRS 24-6-402(4) (b) AT 11:28 AM
SECOND BY COMMISSIONER JASON ANDERSON**

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER KEN ANDERSON TO RETURN TO REGULAR SESSION AT 11:53 AM

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XI. COUNTY SHERIFF – MIKE NORRIS

1. Asked BoCC about Sales Tax Grant for jail doors. Was awarded half the amount and directed to re-apply for the second half in the next Sales Tax Grant cycle. Still in process of getting new jail doors manufactured and installed.
2. 15 inmates at this time and discussion on possibility of needing to house female inmates with another County in the event of not having the room to keep females separate from males.
3. Discussion on route for deputies on Cochetopa that includes residential and camp grounds.
4. Discussion on signs residents can post on private driveways along Hwy 114.

LUNCH

XII. ROAD & BRIDGE SUPERVISOR – RANDY ARREDONDO

1. Presented BoCC with the information Commissioner Joseph requested on the advertisements of the Operator 1 position, the other applicants' skills and qualifications. Elvie Samora and Arredondo went over applications again together and both agree on applicant's qualifications for the position.. BoCC discussion with Arredondo about circumstances.

MOTION BY COMMISSIONER JASON ANDERSON TO UPHOLD THE COUNTY PERSONNEL NEPOTISM POLICY AND NOT HIRE RANDAL C ARREDONDO AT ROAD & BRIDGE AT THIS TIME

SECOND BY COMMISSIONER KEN ANDERSON

DISCUSSION

BOCC DIRECTED DEPARTMENT HEADS TO MEET EXPEDITIOUSLY AS POSSIBLE AND DEFINE THE CIRCUMSTANCES AND CONDITIONS THEY WOULD RECOMMEND FOR USE OF THE WAIVER BY THE BOCC IN THE PERSONNEL POLICY

VOTES IN FAVOR: 3

VOTES AGAINST: 0

2. Brenda Anderson with Center Soil Conservation District was awarded a Grant in the amount of \$12,102.30 for noxious weed spraying.

3. Town of Saguache paving in the amount of \$35,290.00 and the Town of Center paving in the amount of \$39,809.00. Paving schedule; County Road CC, Town of Saguache, Town of Crestone, Moffat Road, then Town of Center.
4. NOAA (National Oceanic and Atmospheric Administration) was in ownership of the weather station located at the Saguache Municipal Airport, NOAA turned ownership over to the State of Colorado who turned ownership over to CSU. CSU will maintain and do all work related to weather station.

MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE SIGNING THE LICENSE TO ENTER LAND AND RELEASE OF LIABILITY BETWEEN CSU AND SAGUACHE COUNTY

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER KEN ANDERSON TO CONVENE AS SAGUACHE COUNTY BOARD OF SOCIAL SERVICES AT 1:50 P.M.

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XIII. DIRECTOR SOCIAL SERVICES- JEANNIE NORRIS

1. There were 33 TANF cases during the month of May, representing a decrease of 2 cases. Food assistance decreased from 714 in April, to the May caseload of 709. There were 14 aid-to-the-needy-disabled cases, and 105 old age pension cases.
2. The Child and Adult Protection Unit had 12 referrals during May, 8 of which were accepted for investigation. The Department continues to have 6 dependency and neglect cases, and has 8 children in placement. There are 32 open child protection cases in the County. Adult Protection had 1 new case.
3. The Emergency Food Bank served 93 individuals during May. TEFAP distributions were held, serving 53 households in Saguache and 88 households in Center. CSFP Senior distributions served 42 in Center and 28 in Saguache. Supplemental distributions from Care and Share were given out on the third Thursday and Friday in Saguache and Center.
4. Position openings have been advertised for Director, LEAP Technician, and a Case Worker. Joel Johnson has accepted a teaching position at Mountain Valley School. Discussion on hiring process and involvement of Jeannie with Director Position.
5. CHSDA has asked for a vote from counties as to whether they wanted to assume total responsibility for medical applications rather than contract for a portion of that caseload with Maximus. Saguache County DSS would prefer to process all applications, rather than receive them as they become late and in violation of time requirements.
6. Renovation projects are moving along, with the stucco project scheduled to begin this week on the Haskin building in Center. The roof and boiler has been removed from the Saguache office, and renovation can now proceed.
7. Medicaid Medical Transportation Broker/Provider Agreement with Red Willow.

MOTION BY COMMISSIONER JASON ANDERSON TO ACCEPT THE MEDICAID MEDICAL TRANSPORTATION BROKER/PROVIDER AGREEMENT WITH RED WILLOW

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AS SAGUACHE COUNTY BOARD OF SOCIAL SERVICES AT 2:09 P.M.

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JASON ANDERSON TO CONVENE AS SAGUACHE COUNTY HOUSING AUTHORITY AT 2:09 P.M.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XIV. HOUSING AUTHORITY – EVAN SAMORA

MOTION BY COMMISSIONER JOSEPH TO ENTER INTO EXECUTIVE SESSION FOR MATTERS THAT SHOULD BE KEPT CONFIDENT UNDER CRS 24-6-402 (4) (b) AT 2:16 PM

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JOSEPH TO RETURN TO REGULAR SESSION AT 3:02 PM

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER JOSEPH TO ADJOURN AS SAGUACHE COUNTY HOUSING AUTHORITY AT 3:04 P.M.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

BREAK

XV. ANNEX DISCUSSION

1. Colorado Center for Community Development (CCCD) gave a presentation on 6 different floor plan ideas for the new courthouse annex building and gathered input from Department Heads on what kind of office space, storage, and vaults would be required.

XVI. BILL PAYING

XVII. ADJOURN

MOTION BY COMMISSIONER JASON ANDERSON TO ADJOURN AT 4:20 P. M.

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

RESPECTFULLY SUBMITTED,

STACI BURKHART, ACTING SECRETARY TO THE BOARD OF COUNTY COMMISSIONERS

MINUTES APPROVED JULY 1, 2014



Linda Joseph
CHAIRMAN OF THE BOARD

Carla Gomez
ATTEST
CLERK & RECORDER
CARLA GOMEZ

Jason Anderson
COMMISSIONER

Ken Anderson
COMMISSIONER